Title:	Safeguarding			Doc No:	SF-POL-001
Author:	M Roberts			Rev:	
Owner:	M Roberts	Approved:	C Barley	Date:	10/01/2018

Introduction

PRP Training Ltd makes a positive contribution to a strong and safe community and recognises the right of every individual to stay safe.

PRP Training Ltd comes into contact with children and / or vulnerable adults through the following activities:

Workbased Learning
Vocational Learning

The types of contact with children and / or vulnerable adults will be:

Assessment or a workbased learner in employment
Delivery of vocational training in centre

This policy seeks to ensure that PRP Training Ltd undertakes its responsibilities with regard to protection of children and / or vulnerable adults and will respond to concerns appropriately. The policy establishes a framework to support staff in their practices and clarifies the organisation's expectations.

Legislation

The principal pieces of legislation governing this policy are:

- Working together to safeguard Children 2010
- The Children Act 1989

- The Adoption and Children Act 2002:

- The Children act 2004

- Safeguarding Vulnerable Groups Act 2006
- Care Standards Act 2000
- Public Interest Disclosure Act 1998
- The Police Act – CRB 1997
- Mental Health Act 1983
- NHS and Community Care Act 1990
- Rehabilitation of Offenders Act 1974

Definitions

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Safeguarding is about embedding practices throughout the organisation to ensure the protection of children and / or vulnerable adults wherever possible. In contrast, child and adult protection is about responding to circumstances that arise.

Abuse is a selfish act of oppression and injustice, exploitation and manipulation of power by those in a position of authority. This can be caused by those inflicting harm or those who fail to act to prevent harm. Abuse is not restricted to any socio-economic group, gender or culture.
It can take a number of forms, including the following:
- Physical abuse
- Sexual abuse
- Emotional abuse
- Bullying
- Neglect
- Financial (or material) abuse

Definition of a child
A child is under the age of 18 (as defined in the United Nations convention on the Rights of a Child).

Definition of Vulnerable Adults
A vulnerable adult is a person aged 18 years or over who may be unable to take care of themselves or protect themselves from harm or from being exploited.
This **may** include a person who:
- Is elderly and frail
- Has a mental illness including dementia
- Has a physical or sensory disability
- Has a learning disability
- Has a severe physical illness
- Is a substance misuser
- Is homeless

Responsibilities

All staff (paid or unpaid) have responsibility to follow the guidance laid out in this policy and related policies, and to pass on any welfare concerns using the required procedures.
We expect all staff (paid or unpaid) to promote good practice by being an excellent role model, contribute to discussions about safeguarding and to positively involve people in developing safe practices.

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Implementation

The scope of this Safeguarding Policy is broad ranging and in practice, it will be implemented via a range of policies and procedures within the organisation.

Safe recruitment
PRP Training ensures safe recruitment

Disclosure and Barring Service Management
The organisation commits resources to providing Disclosure and Barring Service check on staff (paid or unpaid) whose roles involve contact with children and /or vulnerable adults.

Communications, training and support for staff

PRP Training commits resources for induction, training of staff (paid and unpaid), effective communications and support mechanisms in relation to Safeguarding

Induction will include, Equality and diversity training, Bespoke Safeguarding Training, Tier 1 Child Protection Training, Disclosure and Barring Checks

Training
All staff who, through their role, are in contact with children and /or vulnerable adults will have access to safeguarding training at an appropriate level. Sources and types of training will include: Bespoke Safeguarding Training and Tier 1 Child Protection Training

Reporting

The process outlined below details the stages involved in raising and reporting safeguarding concerns at PRP Training.

Communicate your concerns with the Head of Safeguarding

Seek medical attention for the vulnerable person if needed

The Head of Safeguarding will then assess the situation and refer the matter to the relevant body with responsibility for child or adult protection in line with the All Wales Protection Procedures

Allegations Management

PRP Training recognises its duty to report concerns or allegations against its staff (paid or unpaid) within the organisation or by a professional from another organisation.